STUDENT ABSENCE NOTE

Student Name: ____________________________________________  Student Number: ____________

Teacher: __________________________________________________  Grade level: ____________

Date(s) absent from School  Reason

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Other comments:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Parent/Guardian Signature: ______________________________________________________________

Phone Number: ________________

ATTENDANCE

Regular school attendance is essential for a student to make the most of his or her education – to benefit from teacher – led school activities, to build each day’s learning on the previous day’s, and to grow as an individual. Absences from class may result in serious disruption of a student’s mastery of instructional materials; therefore, the student and parent should make every effort to avoid unnecessary absences.

Leander ISD has a useful tool to help parents and students track their attendance along with grades. The txConnect program allows parents an opportunity to view this information online. The txConnect link can be found on every page of the District website www.leanderisd.org under the “Quick Links” section. In addition, parents will be notified when their child is absent through the District’s communication system. If you need to correct your contact information, please contact the school registrar with the updated information.